



Republic of the Philippines
Department of Education
Region X-Northern Mindanao
DIVISION OF OZAMIZ CITY
City of Ozamiz



DIVISION MEMORANDUM

No. 107, s. 2019

TO: OIC, Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Public/Private Elementary/Secondary School Heads
All others concerned
This Division

SUBJECT: COMPOSITION OF DIVISION CHECKING COMMITTEE (DCC) FOR SCHOOL YEAR 2018-2019

DATE: March 28, 2019

1. Pursuant to DepEd Order No. 11, s. 2018, "Guidelines on the Preparation and Checking of School Forms," this Office announces the composition of the Division Checking Committee (DCC), School Year 2018-2019, as follows:

Chair: ANACLETA A. GACASAN
Chief ES – CID

Co – Chairs: SUSAN EPIFANIA B. CARPIO
Chief ES – SGOD
Public Schools District Supervisors (only to his/her respective District)

Members: All Education Program Supervisors (CID and SGOD)
JOEL T. ACLAO, Senior Education Program Specialist for Planning and Research
ELL JUNE S. ABUCAY, Planning Officer III
ROSALYN M. LATO, Senior Education Program Specialist (M and E)
JEANELIE L. CAROLINO, Education Program Specialist II

2. A meeting is scheduled for the Division Checking Committee (DCC) on March 29, 2019, Friday, 9:00 a.m. at the Division Conference Hall, 3rd Floor, DepEd, Ozamiz City, to discuss the specific tasks of each member and schedule of checking of forms.

3. Likewise, public and private schools are expected to organize School Checking Committee (SCC) following DepEd Order No. 11, s. 2018 for its composition. The SCC is expected to conduct a pre-checking activity involving the thorough review of all learners' records for all classes and prepare the **School Forms Checking Report 1 (SFCR 1)** in preparation for the scheduled checking of forms by the DCC.

4. For information and guidance.


EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent 

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