



Republic of the Philippines  
Department of Education  
Region X, - Northern Mindanao  
**DIVISION OF OZAMIZ CITY**  
City of Ozamiz



**DIVISION MEMORANDUM**

No. 098 , s. 2018

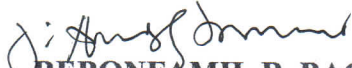
TO: OIC, Assistant Schools Division Superintendent  
Chief Education Supervisors (CID and SGOD)  
Public Elementary and Secondary School Heads  
Education Program Specialist, ALS  
This Division

SUBJECT: **DEADLINE FOR RETURNING OF BORROWED SUPPLEMENTARY  
READING MATERIALS (SRMs) IN THE LIBRARY HUB**

Date: March 19, 2018

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1. In compliance with Division Memorandum No. 078, s. 2018, re: *Submission of Inventory Schedule*, the Division Inventory Team will conduct physical count inventory of supplementary reading materials (SRMs) of the Division Library Hub on April 27, 2018.
2. In connection, the deadline for returning of all borrowed reading materials will be on or before April 2, 2018 to ensure preparedness of the Library Hub for the conduct of inventory of supplementary reading materials (SRMs).
3. Inquiries regarding this matter can be channeled to Ms. Mary Ann Grace J. Manili, Librarian II (*Division Library Hub*), at mobile numbers 09301546544 (talk n' text) and/or 09055760806 (globe).
4. Immediate dissemination of this Memorandum is hereby enjoined.

  
**REBONFAMIL R. BAGUIO**  
Schools Division Superintendent