



Republic of the Philippines  
Department of Education  
Region X – Northern Mindanao  
**DIVISION OF OZAMIZ CITY**



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**DIVISION MEMORANDUM**

No. **030**, s. 2018

To : Chief Education Supervisors (CID and SGOD)  
School Heads (Public Elementary and Secondary Schools)  
This Division

Subject: **SUBMISSION OF THIRD GRADING LEARNING PROGRESS AND  
ACHIEVEMENT**

Date : January 22, 2018

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1. To keep track of the learning progress and achievement of learners, this Office hereby directs all public elementary and secondary school heads to submit the third grading summary report on the status of learners' achievement on or before January 31, 2018. Attached are the forms necessary for the consolidation of such reports.
  2. The reports with digital signature should only be sent through email at [elljune.abucay@deped.gov.ph](mailto:elljune.abucay@deped.gov.ph).
  3. Queries on this matter can be channeled to Ell June S. Abucay, Planning Officer III, SGOD at 0907-2732-812.

  
**REBONFAMI R. BAGUIO**  
Schools Division Superintendent

**Form A (Summary of Learning Progress and Achievement)**

Grade Level and Section	Did not Meet Expectations (74 and below)	Fairly Satisfactory (75-79)	Satisfactory (80-84)	Very Satisfactory (85-89)	Outstanding (90 and above)
<i>Example:</i> Grade 1 – Camia	3	14	25	5	0

**Form B (Failure Distribution by Subject)**

Directions: Only those learners who failed their subject(s) are counted in this form. The subjects in the column are relative to the curricular offering classification of the school. If the school offers unique subjects, the school head may add another column in the table.

Grade Level and Section	English	Mathematics	Science	Filipino	Araling Panlipunan
<i>Example:</i> Grade IX	10	12	7	3	9