



Republic of the Philippines  
Department of Education  
Northern Mindanao – Region X  
**DIVISION OF OZAMIZ CITY**  
City of Ozamiz



**DIVISION MEMORANDUM**

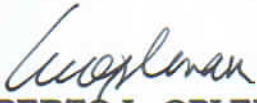
No. 260, s. 2019

TO : OIC, Assistant Schools Division Superintendent  
Chief Education Supervisors (CID and SGOD)  
Public Secondary School Heads  
All Others Concerned  
This Division

DATE : August 09, 2019

SUBJECT : **CONDUCT OF CHIEF GIRL SCOUT MEDAL SCHEME  
(CGSMS) ORIENTATION**

1. The **Conduct of Chief Girl Scout Medal Scheme (CGSMS) Orientation** is finally set on August 12, 2019 at Ozamiz City National High School, Lam-an, Ozamiz City from 8:00 a.m. to 5:00 p.m.
2. Only registered senior/cadet girl scouts qualified to apply for the CGSMS this fiscal year are enjoined to attend.
3. A Registration Fee of Two Hundred Fifty-Pesos (Php 250.00) per participant to cover training materials, handouts, certificates, and other administrative expenses may be charged against local funds (MOOE, PTA, Canteen) or other fund sources, as agreed upon by the school head and the concerned, subject to the usual accounting and auditing rules and regulations.
4. A grant of a one-day service credit for teaching personnel and Compensatory Time-Off (CTO) for non-teaching personnel shall be recommended considering that it is a holiday (Eid'l Adha) and in accordance with Joint Circular No. 02, series of 2004 issued by the DBM and CSC pursuant to section 1(d) of AO No. 103 "Directing the Continued Adoption of Austerity Measures in the government dated August 31, 2014".
5. Immediate dissemination of this Memorandum is desired.

  
**EDILBERTO L. OPLENARIA, CESO VI**  
Schools Division Superintendent