



Republic of the Philippines  
Department of Education  
Region X – Northern Mindanao  
**DIVISION OF OZAMIZ CITY**  
City of Ozamiz



IBJT Compound, Carangan, Ozamiz City  
Telephone (088) 545-0988 Fax No. (088) 545-0990  
Website: www.depedozamiz.net / Email: deped1miz@gmail.com

**REQUEST FOR QUOTATION**


<b>Procuring</b>	DepED, Division of Ozamiz City	<b>RFQ No.:</b>	
<b>Office/End-</b>	SGOD /HRLD	<b>PR No.</b>	201908122
<b>Purpose:</b>	for Training Use. Conduct of 2019 Orientation-Seminar for Newlhy-Hired	<b>Date:</b>	Aug. 7, 2019

**TERMS and CONDITIONS:**

- All entries must be typewritten or legibly written.
- Delivery period is within \_\_\_\_\_ days from date of receipt of Purchase Order (PO).
- Avoid quoting if stocks are not available within the period stipulated.
- Warranty shall be for a minimum of three (3) months for supplies and materials from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- Bidders shall submit original brochures showing certifications of the product, if applicable.
- Failure to print name and/or signature of authorized representative shall disqualify the supplier from participating the bidding process.
- Failure to deliver within the stipulated delivery period shall subject the supplier to a penalty or liquidated damages of 1/10 1% per day of delay on items not delivered.

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated above and submit your quotation duly signed by your representative not later than 2 days after the receipt of this document.

Very truly yours,

  
**SUSAN EPIFANIA B. CARPIO**  
Chief ES/BAC Vice Chair

<b>Company Name:</b>	
<b>Address:</b>	
<b>Telephone No./ Fax No.</b>	

Item No.	QTY	Unit	Items and Description	ABC	Bidder's Brand	Unit Price	Total Price
1	65	pax	Aug. 13, 2019.	380.00			
			a.m. Snacks: Burger, coffee/juice	-			
			Lunch: Beef with Broccoli, Pork Sweet and Sour , Breaded Fish Fillet, Chicken Calderetta Special Pancit Canton Rice, Dessert, Softdrinks	-			
			p.m. Snacks: Cheese cupcake, Siapao, Coffee/Juice	-			
2	65	pax	Aug. 14, 2019.	380.00			
			a.m. Snacks: Tuna Sandwich, coffee/juice	-			
			Lunch: Stir Fried Beef with Veggies, Pork Afritada, Mixed Seafoods, Chicken Tinola, Special Bihon Guisado, Rice, Dessert, Softdrinks	-			
			p.m. Snacks: 2 hotcakes, coffee/ juice	-			
3	65	pax	Aug. 15, 2019	380.00			
			a.m. Snacks: Sandwich Clubhouse	-			
			Lunch: Chopsuey, Beef with Teriyaki Sauce, Pork Bicol Express, Sinigang Fish, Special Sotanghon, Rice, Dessert and Softdrinks	-			
			p.m. Snacks: Puto Cheese and Suman	-			
<b>- Nothing Follows -</b>							
<b>TOTAL</b>				<b>74,100.00</b>			

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices noted above.

\_\_\_\_\_  
Signature Over Printed Name / Date