



Republic of the Philippines
 Department of Education
 Region X – Northern Mindanao
DIVISION OF OZAMIZ CITY
 City of Ozamiz
 IBJT Compound, Carangan, Ozamiz City
 Telephone (088) 545-0988 Fax No. (088) 545-0990
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REQUEST FOR QUOTATION

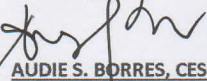
Procuring Entity:	DepED, Division of Ozamiz City	RFQ No.:	
Office/End-User:	Curriculum Implementation Division	PR No.	201907114
Purpose:	for the TVL Specialization Education and Training	Date:	July 18, 2019

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period is within _____ days from date of receipt of Purchase Order (PO).
- Avoid quoting if stocks are not available within the period stipulated.
- Warranty shall be for a minimum of three (3) months for supplies and materials from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- Bidders shall submit original brochures showing certifications of the product, if applicable.
- Failure to print name and/or signature of authorized representative shall disqualify the supplier from participating the bidding process.
- Failure to deliver within the stipulated delivery period shall subject the supplier to a penalty or liquidated damages of 1/10 1% per day of delay on items not

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated above and submit your quotation duly signed by your representative not later than 2 days after the receipt of this document.

Very truly yours,


AUDIE S. BORRES, CESE

ASDS/Chair, Bids and Awards Committee

Company Name:							
Address:							
Telephone No./ Fax No.							
Item No.	QTY	Unit	Items and Description	ABC	Bidder's Brand	Unit Price	Total Price
			Lot A	-			
1			Lease of Training Venue inclusive Meals and Snacks:	-			
	74	pax	Day 1 - 1 Meal and 2 Snacks	380.00			
	74	pax	Day 2 - 1 Meal and 2 Snacks	380.00			
			Lot B	-			
2	2	bot	Ink Refill, Epson T6641	300.00			
3	1	bot	Ink Refill, Epson T6642	300.00			
4	1	bot	Ink Refill, Epson T6643	300.00			
5	1	bot	Ink Refill, Epson T6644	300.00			
6	3	rms	Bond Paper A4 Subs. 20 (70 gsm)	180.00			
7	2	rms	Bond Paper Long Subs. 20 (70 gsm)	200.00			
8	40	packs	Specialty Paper Long (200 gsm)	40.00			
9	80	pcs	Ballpen (Black)	5.00			
10	3	pcs	NT Cutter Big	80.00			
11	80	pcs	Folder Long Asstd. Color	26.90			
12	1	pc	Stapler Big heavy duty	450.00			
13	10	pcs	Permanent Marker (Pentel Pen) - Black Broad	35.00			
14	36	Pcs	Expanded Envelop (Asstd. Color)	25.00			
15	1	unit	Ring Binder Heavy Duty (24 holes)	11,000.00			
16	1	unit	Laminator/Laminating Machine	3,300.00			
17	1	pc	Heavy Duty Stapler for Book Binding	1,900.00			
18	1	bundle	PVC Comb Ring Binder 32mm	450.00			
19	1	bundle	PVC Comb Ring Binder 38-39mm	450.00			
20	3	bundle	PVC Comb Ring Binder 10mm	100.00			
21	2	bundles	PVC Comb Ring Binder 25mm	242.00			
			Lot C	-			
22	76	pcs.	Customized Polo Shirt	500.00			
23	2	pc.	Tarpaulin (4'x6')	576.00			
- Nothing Follows -							
TOTAL				121,808.00			

After having carefully read and accepted your General Conditions, I/ We quote you on the item(s) at prices noted above.

Signature Over Printed Name / Date